# **RRSA Gold ACCREDITATION/reaccrediation**

# **visit Request Form**

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| **Name of school:** | **Local authority:** |
| **Number of pupils on roll:** | **Type of school:** |
| **Name of RRSA Lead:** | **Email address of RRSA Lead:** |
| **Name of headteacher:** | **Email address of headteacher:** |
| Please list 3 possible dates for your Gold Accreditation/Reaccreditation visit. Please note that accreditations book up quite far in advance, particularly for the summer term, so please try to book at least a term ahead. | |
| Some Gold Accreditation/Reaccreditation visits are now being carried out in-person and some virtually, depending on several factors. We will let you know when your date is confirmed whether your visit will be in-person or virtual, via Teams.  If you have a firm preference, please state this here: | |

**Preparing for your visit**

Once we allocate you a date you will be sent an email confirmation, a Teams meeting invite to hold the date and a secure link to a folder where you can upload your evidence. Further information about Gold Virtual Accreditation visits can be found [here](http://www.unicef.org.uk/rights-respecting-schools/getting-started/gold/gold-accreditation-visit/). The following documents need to be submitted at least **two weeks** ahead of your accreditation date:

1. Your completed [evaluation form](https://www.unicef.org.uk/rights-respecting-schools/wp-content/uploads/sites/4/2020/04/School-Evaluation-Gold-1.docx)
2. Your [PPT of supporting evidence](https://www.unicef.org.uk/rights-respecting-schools/wp-content/uploads/sites/4/2022/06/RRSA-Evidence-Pack-Template-Silver-and-Gold_2022.pptx)
3. Your [programme for the visit](https://www.unicef.org.uk/rights-respecting-schools/wp-content/uploads/sites/4/2022/05/Gold-RRSA-Accreditation-Suggested-Programme-.docx)

If you need to contact us in the lead up to your visit about the visit itself or any aspect of your work on RRSA, contact your Professional Adviser.

**Gold Reaccreditations**

If your school is being reaccredited at Gold, please contact your Professional Adviser to check which paperwork to complete as some schools may be able to use the Sustaining Gold paperwork.

**Payment**

Gold accreditation visits are included in our [RRSA Membership scheme](https://www.unicef.org.uk/rights-respecting-schools/about-us-new/rrsa-membership-model-important-information-for-schools-already-working-with-us/). Schools pay £2 per pupil per year.\* Your Professional Adviser will check that your dates fall within your current subscription period and will be in touch if necessary.

\*Unless your school is a state school in Scotland or another region with a funding arrangement such as Jersey and Guernsey, Manchester, Cardiff or Cornwall.