

# CHECKLIST FOR BRONZE: RIGHTS COMMITTED



This checklist provides you with a quick overview of the actions you need to take to achieve the first stage of the UNICEF UK’s Rights Respecting Schools Award, Bronze: Rights Committed, and what documents you need to submit to your Professional Adviser. Find out who your Professional Adviser is [here](#).

Bronze is a planning stage. To be accredited at Bronze, you plan the actions that your school will take to work towards achieving Silver: Rights Aware, the second stage of the RRSA. For more detailed guidance, forms and documents, please visit our [website](#).

	ACTIONS	DONE?
1	<b>Inform the whole school community that the school is working on the RRSA</b> Including pupils, staff, parents and governors.	
2	<b>Become familiar with the United Nations Convention on the Rights of the Child</b> Attend the Achieving Bronze course or complete modules on our e-learning platform.	
3	<b>Get your pupil-led Steering Group in place</b> Include Steering Group actions in your Action Plan for Silver.	
4	<b>Complete your pupil and staff questionnaires (Mandatory in Scotland).</b> <a href="#">Guidance here</a> explains the simple process and how to do this digitally. The <a href="#">RRSA Questionnaire Findings Form</a> and downloadable questionnaires if completing on paper are on our Bronze Forms and Guides page.	
5	<b>Complete your Bronze Application Form</b> Within the form, you will be asked to: <ul style="list-style-type: none"> <li>• Explain how you have informed the whole school community that the school is working on the RRSA</li> <li>• Explain how you have developed your own knowledge and understanding of the CRC</li> <li>• Confirm that you have an active Steering Group helping to lead your RRSA work</li> </ul> <p>You will also complete your Action Plan for Silver within this document. Review your school practice against the Silver Outcome Descriptors for each of the three RRSA Strands. Use the “RAG rating” to prioritise your areas for development. Identify actions to strengthen each Strand, and record these on the document.</p>	
6	<b>Contact the RRSA Team</b> When you have completed the above steps, email your completed Bronze Application Form (with your RRSA Questionnaire Findings Form, if completed) to your Professional Adviser in the RRSA team.	