

CHECKLIST FOR BRONZE: RIGHTS COMMITTED

This checklist provides you with a quick overview of the actions you need to take to achieve the first stage of the Rights Respecting Schools Award, Bronze: Rights Committed, and what documents you need to submit to your Professional Adviser. Find out who your Professional Adviser is [here](#).

Bronze is a planning stage. To be accredited at Bronze, you plan the actions that your school will take to work towards achieving Silver: Rights Aware, the second stage of the RRSA. For more detailed guidance, forms and documents, please visit our [website](#).

	ACTIONS	DONE
1	Complete RRSA Questionnaires with pupils and staff	
2	Inform the whole school community that the school is working on the RRSA: including pupils, staff, parents and governors.	
3	Become familiar with the UN Convention on the Rights of the Child: attend Achieving Bronze training and complete modules on our e-learning platform.	
4	Establish your pupil-led Steering Group: include actions for them in your Action Plan for Silver.	
5	Complete your Bronze Application Form Within the form, you will be asked to: • Explain how you have informed the whole school community that the school is working on the RRSA • Explain how you have developed your own knowledge and understanding of the CRC • Confirm that you have an active Steering Group helping to lead your RRSA work • Complete your Action Plan for Silver • Record your pupil and staff questionnaire findings and request a login from your Professional Adviser so you can upload them directly, Guidance explains the process of how to do this digitally.	
6	Applying for Bronze 1. Send your completed form to your Professional Adviser 2. Upload your pupil and staff questionnaire findings to the SRM portal (log in details will be sent to you on receipt of your Bronze form) 3. Once your findings are uploaded your Bronze award will be confirmed and you will receive a logo and certificate.	