

# HOW TO SEND YOUR MONEY IN

## Sending in the money you have raised

Thank you for fundraising for UNICEF. We work to build a better world for every child, every day. A world where every child has the chance to fulfil their potential and grow up healthy and safe.

## How to fill out this form

If you created an online fundraising page and you raised money online only, then you do not need to complete this form. If you collected sponsorship in cash and online, or you collected in cash only, then please complete the information below.



## ABOUT YOU

First name  Surname

Date of birth (if you are under 18) //

Address (If you are part of a fundraising group, please insert the group name and address)

Postcode

Email  Mobile

## KEEPING IN TOUCH

**We'd like to keep you up to date on our work for children, the difference you're making and how else you can support us.**

I confirm that I am over 18 years of age.

Yes, keep me updated by SMS.

Yes, keep me updated by phone.

Yes, keep me updated by email.

Occasionally, we would like to update you by sending post. Please let us know below if you don't want this.

No thank you, please do not contact me by mail.

Taking care of your information is really important to us. We promise to keep your details safe and we'll never sell or swap your information with any other organisation. Our [Privacy Policy](#) sets out how we collect, use and store your personal information. You can find out more at [unicef.uk/privacy](https://www.unicef.uk/privacy). You can change how you hear from us at any time by contacting our [Supporter Care team](#).

## ABOUT YOUR DONATION

### I raised this money by:

What was your fundraising event? Please note that raffles, collections and ticketed events are not eligible for Gift Aid.

## PAY IN YOUR DONATION

### Return by post:

If you're paying via card or cheque, please complete the below information and return to us in the post to:  
**Freepost RTZU-CHYK-BHJC, UNICEF UK, 1 Westfield Avenue, London, E20 1HZ**

If you did a sponsored event, please enclose your sponsorship form(s) with your payment so that we can claim Gift Aid.

### Pay by credit/debit card:

I am making a sponsorship payment of £

I would like to pay using my Credit/Debit/CAF card (please delete as appropriate)

Card number

Expiry date  /  Today's date  /  /

Signature

### Pay by cheque:

Pay the money raised in cash into your bank account and write a cheque payable to **UNICEF UK** for the amount raised.

### Return by email:

### Pay by bank transfer:

If you'd like to send your funds via a bank transfer (BACs), just give your bank our bank details below:

**Bank:** HSBC

**Account Name:** The United Kingdom Committee for UNICEF

**Sort Code:** 40-06-02

**Account Number:** 91566814

Amount banked: £  Date banked:  /  /

Your bank will give you a receipt as proof of payment.

So that we can track your transfer, please email this completed form to [donations@unicef.org.uk](mailto:donations@unicef.org.uk)

## GIFT AID

**You can make your donation worth a quarter more.** For every £1 you donate, we can claim an extra 25p from HM Revenue and Customs if you give us permission to claim Gift Aid on your donations. This means your kind donations will be worth an extra 25% to us, enabling us to do 25% more for children without costing you a penny more!

### To Gift Aid your personal donation(s) please tick the box below:

I want to Gift Aid this donation, any donations I make in the future or have made in the past 4 years to UNICEF UK. I'm over 18, a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year, it is my responsibility to pay any difference.

### Thank you for helping us to do 25% more for children.

Please contact our Supporter Care Team if you change your name, address, or no longer pay sufficient tax to qualify for Gift Aid. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code. You can find more information about Gift Aid at

[unicef.org.uk/why-donate-to-unicef/gift-aid](http://unicef.org.uk/why-donate-to-unicef/gift-aid)

[unicef.org.uk](http://unicef.org.uk)

United Kingdom Committee for UNICEF  
(UNICEF UK), Registered Charity No. 1072612  
(England & Wales), SC043677 (Scotland).

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London E20 1HZ  
Supporter Care **0300 330 5580**  
Email [supportercare@unicef.org.uk](mailto:supportercare@unicef.org.uk)

